



Meeting: GENERAL PURPOSES COMMITTEE

Date: Tuesday, 12th May 2009

Time: 6.00 pm

**Venue: Committee Room 4, Brent Town Hall,
Forty Lane, Wembley, HA9 9HD.**

AGENDA

Membership:

Members

**JOHN (C)
BLACKMAN (VC)**

**BESSONG
BESWICK
BUTT
CASTLE
COLWILL
LORBER
SNEDDON
VAN KALWALA
WHARTON**

1st Alternates

Powney
Kansagra

V Brown
R Moher
Arnold
CJ Patel
Baker
Dunn
Tancred
Thomas
Green

2nd Alternates

Singh
Van Colle

Clues
Moloney
Bacchus
-
Detre
Hirani
Matthews
Ahmed
Corcoran

**For further information contact:
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**PLEASE BRING THESE PAPERS WITH YOU TO THE MEETING
THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING**



Introductions, if appropriate.

Apologies for absence and clarification of alternate members

1. **Declarations of Personal and Prejudicial Interests (if any)**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

p.1 2. **Minutes of the Previous Meeting – 6th April 2009**

3. **Matters Arising (if any)**

4. **Deputations (if any)**

5. **Appointments to Sub-Committees/Outside Bodies (if any)**

p.3 6. Report from the Assistant Director of Human Resources

Review of Disciplinary and Capability Procedures

This report sets out details of the revised policies and procedures for managing discipline and capability and requests the General Purposes Committee's approval of the policies and procedures as set out in the recommendations of the report.

p.91 7. Report from the Assistant Director of Human Resources

Market Pay Supplements

In January 2009 the General Purposes Committee approved revised arrangements for application of market pay supplements for difficult to recruit/retain posts. However, members requested a further report on the pension implications of these payments. This report sets out the relevant details.

p.113 8. Report from the Assistant Director of Human Resources

Attendance Management Policy & Procedure

This report sets out the reasons for developing the new Attendance Management Policy and Procedure, the main differences between the existing and new policy and seeks the endorsement of the General Purposes Committee as set out in the recommendations.



9. **Date of Next Meeting**

Additional meetings of the Committee will be convened if business requires this

10. **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 65.



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the 2nd floor.
- Catering facilities can be found on the 1st floor near the Grand Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.

